

City of St. Helens

Arts & Cultural Commission

Meeting Minutes

September 25, 2018

Members Present: Lisa Brooke, Chair
Kimberly O'Hanlon, Vice Chair
Leticia Juarez-Sisson
Patrick Nickelson

Members Absent: Janet Anderson

Staff Present: Jamie Edwards, Secretary

Others: Nicole Thill-Pacheco

1) **Call Meeting to Order**

The meeting was called to order at 6:00 p.m. by Chair Brooke.

2) **Visitors Address the Commission**

No comments from visitor.

3) **Approval of Minutes**

3.A August 28, 2018 Minutes

Motion: Vice Chair O'Hanlon moved to approve the August 28, 2018 minutes. Commissioner Sisson seconded. All in favor; none opposed; motion carries.

4) **Review Fiscal Report**

4.A Fiscal Report

The Commission reviewed the fiscal report.

5) **Discussion Items**

5.A **ACC Vacant Positions**

Chair Brooke reported they have not received any new applications. However previous applicant, Ken Forcier is still interested in the Commission.

Commissioner Sisson is on the interview subcommittee and will reach out to prior applicants to see if they are still interested.

5.B **Little Free Libraries Project**

Vice Chair O'Hanlon reported that Mr. Mauck, the St. Helens High School wood shop teacher is having the students start the construction of the libraries. Columbia County Rider has approved one of the locations for the little libraries to be placed on the sidewalk in front of Rite Aid and has confirmed they have the rights to the sidewalk. O'Hanlon stated the Commission will need to hold a public hearing for installing the library there. The other ideal locations for the libraries would be at two of the City parks. O'Hanlon will reach out to Library Director Margaret Jeffries and Public Works

Operations Director Neal Sheppard on the requirements for this. The Commission would have to pay for the rights to register the library as Little Free Libraries.

5.C This is Us: Insurance and Installation Updates

Commissioner Sisson reported Councilor Susan Conn was able to figure out the insurance. The application for installation has been submitted to the County and is pending approval. The next step is to put the houses together and install the display.

5.D Pumpkin Painting

Vice Chair O'Hanlon reported last year the Commission provided 30 mini pumpkins for kids to paint on a budget of \$72. O'Hanlon is open to different ideas this year as last year they ran out of pumpkins early. Commissioner Sisson suggested thinking of another craft to help keep the line moving. Commissioner Nickelson suggested coloring pages. O'Hanlon advised she will need another helper for this event; Chair Brooke can help.

5.E Arts, Culture & Conversation

Commissioner Sisson reported a Press Release was sent out for the next Arts, Culture & Conversation meeting on Thursday September 27, 2018 from 5 p.m. to 8 p.m. at Wild Currant and will be advertising that the Commission has vacant positions and will bring applications for anyone interested in applying.

The next meetings will be from 5 p.m. to 8 p.m. in October and November it will be at Running Dogs Brewery. The Commission will look at going back to Starbucks in December.

5.F ACC Vacant Positions

Chair Brooke reported Commissioner Anderson is resigning. Brooke encouraged Anderson to continue volunteering with the Commission. Currently the Commission has three vacancies to fill.

5.G Bike Rack Update

Vice Chair O'Hanlon reported the Bike Rack is being wrapped up and can now be installed. She just needs to coordinate this with Building Maintenance Utility Worker Roger Stauffer.

5.H Changes/Directions for future ACC

Chair Brooke reported in the past the Commission was formed as an advisory committee instead of a Commission and they need to decide how they want to proceed.

Commissioner Sisson reported when she joined the ACC, the Commission hadn't been working with the Art Guild but has since started to do so more and would like to bring in more Cultural projects.

Commissioner Nickelson and Sisson suggested sending out a Press Release to invite the public to advise the Commission of any public art they find that needs repair. Chair Brooke advised the Commission needs to inventory the current art and keep track of the maintenance needs.

Chair Brooke suggested if the vacancy seats do not get filled the Commission may want to scale down to an advisory Committee instead of a Commission.

Vice Chair O'Hanlon reported a request was received for a map of all the public art in the City and thinks it should be a high priority to complete.

7) Community News

Chair Brooke reported the school district asked if the 4H Club would be interested in painting murals in the health rooms at each of the schools. The 4H Club is discussing the details for this.

Vice Chair O'Hanlon reported she went to a grant writing workshop and found out about a Community Change Grant by Support America Walks to make the community more walkable with an award amount of \$1,500.

Chair Brooke requested to recommend City Council reimburse O'Hanlon the \$25.00 for the Grant Writing workshop.

8) Adjournment

The meeting was adjourned at 6:57 p.m.